

Technical Assistance for Nutrition (TAN)

KEN-02: Medium Term TA to support development and finalization of costing, financial tracking, M&E and enabling environment components for the 2018-2022 National Nutrition Action Plan

Terms of Reference (ToR)

Background

Technical Assistance for Nutrition (TAN) is a project led by the United Kingdom's Department for International Development (DFID) which seeks to improve the capacity of SUN countries to design, deliver, and track the progress of nutrition programs and to generate, learn from and adopt knowledge of what works. Nutrition International is contributing to TAN by coordinating the provision of technical assistance to help national SUN focal points in select countries to overcome gaps in capacity for the design and delivery of multi-sectoral national nutrition plans, tapping into its global hub to source and deploy the expertise needed.

Significant strides have been made in reducing malnutrition prevalence over the last five years. According to the 2014 Kenya Demographic and Health Survey (KDHS) stunting levels decreased from 35% to 26%; wasting rates declined from 7% to 4%, and the proportion of underweight children dropped from 16% to 11%, between 2008 and 2014. Kenya is one of three countries currently making progress at the rate required to meet five out of the six WHA targets for 2025, including a reduction of anaemia prevalence for women. The Government of Kenya has demonstrated commitment to address the nutrition situation by putting in place policies, strategies and legislation aimed at reducing malnutrition. These include, 2012-2017 National Nutrition Action Plan (NNAP), Kenya National Food and Nutrition Security Policy 2012, East Africa Fortification Standards, Breastmilk substitute Act 2012 among others.

Kenya joined the SUN Movement in 2012, signaling its commitment to undertake coordinated actions to improve the nutrition status in the country. Key achievements since the launch of SUN in Kenya include, adoption 2012-2017 NNAP and enhanced government leadership of the nutrition sector, which has resulted in improved coordination of actors and a more harmonized approach to implementation and monitoring of nutrition programmes. This is evidenced by inclusion of the nutrition indicators in the County Health Information System (CHIS), Annual Operational Plans (AOPs), and Medium-Term Expenditure Framework (MTEF). The existence of coordination mechanisms with overall leadership from Nutrition Interagency Coordination Committee (NICC) have enhanced sector wide approach which has been instrumental in overseeing and guiding the implementation of the NNAP since 2012.

Technical Assistance for Nutrition (TAN)

The country's nutrition action plan came to an end in 2017 and a review of its implementation was conducted between April and November 2017¹. There is therefore need to develop a new plan that will guide nutrition interventions for the next phase. Some of the recommendations from the review include the need to strengthen the M&E framework to ensure that indicators that will support monitoring of performance across the sectors are defined. The review also recommended that the plan takes cognizance of different funding mechanisms available for nutrition. The country has initiated the process of developing the second Multi-sectoral National Nutrition Action Plan (NNAP II) with support and contribution from different partners.

Through a consultative process, NNAP II Steering Committee commissioned the engagement of a Lead Consultant (supported by UNICEF) and Thematic Facilitators to support the Nutrition Sector Technical Task Forces to develop and finalize NNAP II on a timely basis. To this end, NI will support the process through identification and retention of 3 Technical Thematic Facilitators who will work under overall guidance of the Lead technical Facilitator. The three facilitators will facilitate finalization of financial, M&E and enabling environment components of NNAP II in line with the proposed thematic areas for the NNAP as follows:

- a. Maternal, Infant and Young Child Nutrition
- b. Nutrition amongst school going children and adolescents and general healthy diet and lifestyle for the population
- c. Optimal access to and utilization of safe, adequate and nutritious diets
- d. Reduction and Control of the prevalence of Micronutrient Deficiencies
- e. Nutrition and Disaster Risk Reduction
- f. Commodity and Supply Chain Management
- g. Clinical Nutrition Management and Non Communicable diseases
- h. Coordination, Partnerships, Capacity, Leadership Governance and Resource Mobilization
- i. Advocacy, Communication and Social Mobilization for Nutrition at all levels
- j. Research, Learning and Knowledge Management
- k. Monitoring and Evaluation

Objectives

Overall objective

The overall purpose of this TA is to complement support to the government of Kenya to develop the National Multi-Sectoral Nutrition Action Plan through development of a costing and financial

¹ NNAP Implementation review report

Technical Assistance for Nutrition (TAN)

tracking and Resource Mobilization framework, finalize the Monitoring & Evaluation and accountability framework and review the legal and enabling environment framework.²

Specific objectives

The TA envisions to meet the following specific objectives;

1. Facilitate costing of the intervention areas identified within NNAP II and develop a simple financial tracking and resource mobilization framework.
2. Facilitate the consolidation of comprehensive M&E and accountability plan for NNAP II
3. Support unpacking and policy coherence review linked with the NNAP II legal and institutional/enabling environment framework.

Expectations

It is expected that this consultancy will lead to the following results:

- i. Validated NNAP II with clear and actionable costing clearly linked to strategies and activities, resource mobilization, financing and M&E and accountability frameworks.
- ii. Facilitate finalization of a roadmap to monitor and evaluate the NNAP II contribution to achieving the desired impact clearly considering the aspect of devolution-National and county government
- iii. Identification of amenable policy and governance recommendations for effective implementation of NNAP II

Scope of Work

The consultants will be expected to undertake the following activities and produce the listed deliverables.

Under objective 1: Facilitate costing of the intervention areas identified within NNAP II and develop a simple financial tracking and resource mobilization framework.

Activities

- Conduct a review of secondary resources assessing best practice related to costing and resource mobilization for national nutrition plans
- Work with the various thematic taskforces to cost interventions and develop a costing plan for the various strategic areas / objectives in the NNAP
- Provide feedback to the taskforces on the costing of interventions and ensure they are aligned to activities proposed in the NNAP
- Determine and validate cost estimates for each action of the NNAP.

² <http://docs.scalingupnutrition.org/wp-content/uploads/2016/12/Scaling-Up-Nutrition-Quality-national-plan-checklist.pdf>

Technical Assistance for Nutrition (TAN)

- Develop and facilitate validation of annual budgets for each NNAP result area and sector
- Develop financing mobilization and tracking tool (both for allocation and spending) linked to stakeholders mapping

Deliverables:

- Desk review with best practices costing and mobilizing resources on nutrition
- Validated costing and budgets for each result area and sector Nutrition financial tracking and mobilization tool

Under objective 2: Facilitate the consolidation of comprehensive M&E and accountability plan for NNAP II

Activities

- Review NNAP M&E framework including annual targets and indicators and existing monitoring tools.
- Develop a comprehensive monitoring and evaluation framework and road map for implementation for the NNAP II.
- Set the baselines and targets based on available standards and in line with global and national targets
- Develop an evaluation strategy that draws on OECD-DAC evaluation criteria related to relevance, effectiveness, efficiency, impact and sustainability, coverage and coherence

Deliverables:

- A comprehensive M&E framework for NNAP II
- Detailed plan for monitoring activities,
- Evaluation strategy as well as design and information requirements for the evaluation.

Under objective 3: Review the NNAP II legal, policy and institutional/enabling environment framework.

Activities

- Review and explicitly identify how various national and regional policies influence Food and Nutrition Security in terms of where there is convergence, conflict and highlight possible trade off's
- Identify areas of coherence between different levels of government (Vertical coherence) and with other stakeholder's e.g. .development partners.
- Scope out the implementation and roll out of the Food and Nutrition Security Implementation Framework across the line ministries and within the sector coordination arrangements
- Identify the various sources of funds for implementing the NNAP II in relation to areas where policy synergy appears consistently related/ connected
- Identify status of implementation/ existence of key Acts that relate to food systems e.g. Urban cities Acts and package the findings in relation to execution of the NNAP II

Technical Assistance for Nutrition (TAN)

- Identify status of implementation of regulatory frameworks that relate to nutrition and food systems and package this in relation the execution of the NNAP II
- Mainstream and take into consideration cross cutting themes like leadership, gender, equity, disability, climate change in the whole policy review process
- Support development of a policy coherence monitoring tool and an indicator repository that will be embedded within the broader MNE framework for the NNAP II
- Support inclusion of policy coherence related actions within relevant strategic objectives with clear indicators identified and further reflected in the overall NNAP II Monitoring and evaluation framework.

Deliverable:

- Desk review report on policy, legal, social and contextual factors, existing connections and challenges that will enable or limit realization of the NNAP II
- Nutrition Sector governance coordination arrangements flow chart
- Legal and institutional/governance and monitoring framework for policy coherence
- Policy and legal coherence monitoring tool

NB: Applicants are requested to present specific deliverable-based activities along with proposed level of effort required, in terms of number of days, as part of their technical proposal.

Duty Station/Location

The lead Consultant and team will be based at the Nutrition and Dietetics Unit (NDU) for activities that require physical presence e.g stakeholder consultations and workshops. The team can work from home when not travelling to the County level or presence at the NDU is not required. The team will also participate in all workshops to ensure and utilize the information for finalization of NNAP

All travels required under this consultancy will be provided for by Nutrition International.

Timeline

This TA support would be for a period of up to 120 days between 1st April 2018 and 30th September 2018. Specific LoE will be determined in consultation with the Head of Nutrition, the SUN Focal Point, NNAP Steering Committee and Nutrition International.

Management and Reporting/Coordination mechanism

1. The consultant will directly report to the SUN Focal Person or designate. The consultant will also work closely with other consultants and members working on NNAP II.
2. The NDU will facilitate the operational linkages with all the other relevant sectors and stakeholders under this TA.
3. NI will provide the funding for the assignment, and payment will be subject to performance and reaching deliverables as agreed upon at the moment of contract signing.

Technical Assistance for Nutrition (TAN)

4. The NNAP II development Steering Committee and the taskforces will provide technical input into the assignment and is responsible for assuring the quality of the work being delivered by the consultant.
5. The overall coordinator of NNAP development in the NDU will oversee that all work is consolidated and submitted to the secretariat as per the timelines at each stage of development

Profile/qualifications of consultant

It is expected a consultancy firm or team of consultants with assorted areas of expertise in Policy and Planning, Laws and Regulations Development, Economics/Finance, M&E and Nutrition will be required to complete all aspects of this consultancy, with the Lead Consultant responsible for work completed by all team members.

Lead consultant

- Post-graduate or doctoral-level qualifications the following fields; Finance, Planning, Economics, public health and Applied Sciences or related areas.
- A minimum of 15 years' experience in the field of development sector including consultancy work with the Government and development partners in nutrition, health, food security or related fields.
- Excellent knowledge of health, food security and nutrition landscape and programmes in Kenya.
- Experience of providing strategic policy advice to national and sub-national governments.
- Experience in working with multi-stakeholder platforms and processes, or other complex collaboration platforms across sectors, including health, water, education and agriculture
- Experience in coordinating and managing a team of subject matter experts.
- Excellent communication, analytical and writing skills.
- Specific experience in costing, budgeting, tracking expenditures and resource mobilization and multi-sectoral engagement in nutrition related areas will be an added advantage.
- Experience in program design and M&E in combination with specialized experience in food security, health or nutrition will be added advantage
- Demonstrated ability to deliver quality results within strict deadlines.

Other consultants

- At least 8-10 years of experience in planning, policy, design, M&E, costing and tracking of nutrition, food security, health and other related programs.
- Excellent knowledge of food security and nutrition landscape and programmes in Kenya.

Technical Assistance for Nutrition (TAN)

- Experience engaging with multi-stakeholder platforms and processes, or other complex collaboration and partner management platforms across sectors, including health and agriculture.
- Experience in coordination and partnership management.
- Excellent communication, analytical and writing skills.
- Demonstrated ability to deliver quality results within strict deadlines

Nutrition International is committed to gender equality. Consultants are required to indicate how s/he will ensure that gender equality considerations are included in the provision of TA including deliverables. To this end, NI has developed the following tools in order to help. Examples of integration of consideration for gender equality could include but are not limited to; ensuring government departments responsible for women are included wherever possible, gender sensitive indicators are included, emerging data is sex disaggregated, relevant documentation related to gender is reviewed.

- Checklist – Integration of gender considerations
- Background document « Gender and nutrition »
- PowerPoint presentation « Gender 101 »

NI is committed to the fundamental principles of equal employment opportunity. Women are encouraged to apply.

Application Process

Interested firms or consultants are invited to submit the following by email to TechnicalAssistance@nutritionintl.org by 29th March 2018:

- Up-to-date curriculum vitae (CVs) for all consultants
- Technical proposal: not exceeding ten pages, describing the consultant's understanding of the task, proposed methodology, responsibilities of team members and key stakeholders and detailed work plan that breaks down activities and deliverables with associated timelines.
- Financial proposal: including daily fee rate, suggested number of trips/days in-country and any other expenses required to fulfill the terms of the consultancy (field trips, meetings, materials, etc.).

Submissions without Technical and financial proposals will not be reviewed.