



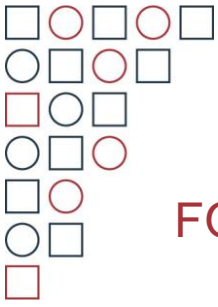
Expression of Interest No: 28-03-2024

# FOOD AND NUTRITION POLICY ADVISOR

March 28, 2024

**Deadline for receipt of submissions:  
22<sup>ND</sup> April 2024 at 11.59pm Ottawa time**





# FOOD AND NUTRITION POLICY ADVISOR

## TERMS OF REFERENCE (ToRs)

Nutrition International is recruiting an individual Consultant to perform the duties specified in this ToR. Nutrition International is committed to the fundamental principles of equal employment opportunity. Women are encouraged to apply.

## BACKGROUND AND RATIONALE

The Royal Government of Cambodia's multisectoral approach to food security and nutrition is described in the country's National Strategy for Food Security and Nutrition (NSFSN), which is updated every 5 years. Cambodia's Council for Agriculture and Rural Development (CARD), as the agency mandated to convene Ministries and partners working on Food Security and Nutrition, is responsible for leading the development and updating of the NSFSN. Nutrition International (NI), through its Nutrition Technical Assistance Mechanism (NTEAM), has been providing technical assistance to CARD since January 2023. NI has provided technical assistance for the development of Cambodia's 3rd National Strategy for Food Security and Nutrition 2024-28. The current phase assistance will end by April 2024.

A recent review of the 2nd NSFSN 2019-2023 concluded that that it did not achieve full implementation, and that CARD needed to adjust its approach both to developing the NSFSN, and subsequently to overseeing its implementation. In addition to the review recommendations, clear guidance was provided by the Samdech Prime Minister, and the Senior Minister, on the need to ensure that the 3rd NSFSN 2024-2028 reflects the immediate policy priorities of the Royal Government of Cambodia, and the Pentagonal Strategy Phase 1.

CARD requested support from NI for the development of the 3rd NSFSN, as well as its implementation. With NI support, the 3rd NSFSN 2024-2028 has been developed through a participatory process, with extensive consultations with relevant government departments, both across sectors and with Provincial/Municipal Working Groups for the coordination of Food Security and Nutrition (PWG-FSN).

The next phase of NI's technical assistance will support CARD, and relevant Ministries, to strengthen structures for implementation of the 3rd NSFSN 2024-2028, by strengthening coordination with relevant ministries and key stakeholders, and by building capacities for effective implementation. The Food and Nutrition Policy Advisor will provide the main component of this support, complemented by additional, specialist short term consultancies as needed and agreed.

## OBJECTIVES

### Overall objective

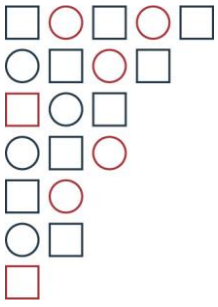
To support CARD, and the relevant line ministries, to operationalize the 3rd National Strategy for Food Security and Nutrition 2024-2028, with support for effective implementation extended to selected Provincial authorities.

### Specific objectives

The TA will be implemented in two phases. The specific objectives of the phases are as follows:

#### Phase 1

Support CARD to collaborate with, and coordinate, relevant government ministries to implement their components of the 3rd NSFSN, including contributions from development partners, civil society, youth, the private sector, academia, and the media. This will include:



1. Develop an Orientation Plan for the 3rd NSFSN, and technically support its rollout, to ensure relevant government sectors and departments at multiple levels, and other stakeholders, understand the strategy, and what is expected of them, including reporting requirements.
2. Advocate for the integration of high priority actions from the operational framework of the 3<sup>rd</sup> NSFSN 2024-2028, into ministerial and provincial plans, leveraging and strengthening existing cross-sectoral coordination mechanisms.
3. Assist CARD with the coordination of plans and reporting and initiatives whose implementation is necessary for the operationalization of the 3<sup>rd</sup> NSFSN 2024-2028, including coordinating with activities and plans in the Cambodia Roadmap for Food Systems for Sustainable Development 2030, and the Alliance of Champions for Food Systems Transformation.

## Phase 2

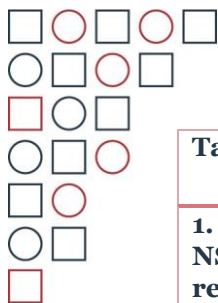
Strengthen CARD's capacities to support implementation of the joint priorities mentioned in the 3<sup>rd</sup> NSFSN, in collaboration with relevant government stakeholders at the national and provincial level. This will include:

1. Support Nutrition International to conduct a scoping exercise together with CARD, to identify and detail agreed areas of support within the joint priority actions of Food Security and Nutrition and Social Assistance Linkages, as well as interconnectedness between Healthy Diet and Improved Care practices.
2. Support the development of Joint Priorities of the 3<sup>rd</sup> NSFSN 2024-2028, which are coordinated by CARD, with strong emphasis on Food Security and Nutrition and Social Assistance Linkages, and limited support for Healthy Diets and Improved Care Practices. (This will be undertaken with additional support of short-term consultants in areas such as costing and planning for resource mobilisation.)
3. Support advocacy with relevant line ministries (including MEF and NCDD/MoI) to focus on governance arrangements, capacity development, and financial planning of subnational bodies mostly at the provincial level, to ensure that PWG-FSN can plan, prioritize, and promote suitable nutrition actions as proposed in the 3<sup>rd</sup> NSFSN 2024-28.
4. Review and strengthen the coordination mechanism between CARD and PWG-FSN to facilitate the adoption of the guidelines for incorporating nutrition activities at the district and commune/*Sangkat* levels.

## **SCOPE OF WORK**

The Terms of Reference for the Food and Nutrition Policy Advisor is envisaged to cover the following tasks and deliverables, allowing for agreed variations where necessary.

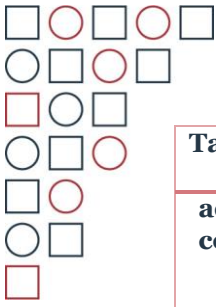
Phase 1: Support CARD to collaborate with, and coordinate, relevant government ministries to implement their components of the 3<sup>rd</sup> NSFSN, including contributions from development partners, civil society, youth, the private sector, academia, and the media.



Task	Possible Deliverables
<p><b>1. Develop an Orientation Plan for the 3rd NSFSN, and support its rollout, to ensure relevant government sectors and departments at multiple levels, and other stakeholders, understand the strategy, and what is expected of them, including reporting requirements</b></p>	<p>1. Orientation Plan for all level government and non- government stakeholders, including the responsible parties, timelines, and costings, which are agreed and approved by CARD and line ministries</p> <p>2. Revised Standard Operational Guidelines and action plan for implementation of NSFSN 2024-28</p> <p>3. Strategy brief to be circulated in the dissemination event.</p>
<p><b>2. Advocate for the integration of high priority actions from the operational framework of the 3<sup>rd</sup> NSFSN 2024-2028, into ministry plans and provincial plans, leveraging and strengthening existing cross-sectoral coordination mechanisms.</b></p>	<p>1. Mapping of high priority interventions based on consultation with CARD and other key ministries.</p> <p>2. Recommendations for strengthening the coordination and convergence of activities at national and sub-national level, to support the joint priorities, based on the 3<sup>rd</sup> NSFSN.</p>
<p><b>3. Assist CARD with the coordination of plans and initiatives whose implementation is necessary for the operationalization of the 3rd NSFSN 2024-2028, including the Cambodia Roadmap for Food Systems for Sustainable Development 2030, and the Alliance of Champions for Food Systems Transformation.</b></p>	<p>1. CARD’s workplan delineating all activities related to operationalization of 3<sup>rd</sup> NSFSN and other related policies related to nutrition, with assigned lead and support agencies</p> <p>2. Support CARD for reporting for the Alliance of Champions for Food Systems Transformation, and for Nutrition for Growth reporting and producing briefing papers for key events.</p>

Phase 2: Strengthen CARD’s capacities to support implementation of the joint priorities mentioned in the 3rd NSFSN, in collaboration with relevant government stakeholders at the national and provincial level.

Task	Deliverables
<p><b>1. Elaborate and develop Joint Priorities of the 3<sup>rd</sup> NSFSN 2024-2028, which are coordinated by CARD, with strong emphasis on Food Security and Nutrition and Social Assistance Linkages, and limited support for Healthy Diets and Improved Care Practices. (This will be undertaken with</b></p>	<p>1. Recommendations for strengthening the implementation of the selected Joint Priorities and their linkages with other elements of the NSFSN (to be undertaken with additional consultancy inputs as needed).</p> <p>2. Costing and resource estimation of the agreed Recommendations for strengthening</p>



Task	Deliverables
<b>additional support of short-term consultant(s)</b>	the selected Joint Priorities (to be undertaken with additional consultancy inputs as needed)
<b>2.Support advocacy with relevant ministries to focus on governance architecture, capacity development, and financial planning of subnational bodies mostly at the provincial level, to ensure that PWG-FSNs can plan, prioritize, and promote suitable nutrition actions as proposed in the 3<sup>rd</sup> NSFSN 2024-28</b>	<ol style="list-style-type: none"> <li>1. Capacity development plan for Provincial Working Groups (to be undertaken with additional consultancy inputs as needed)</li> <li>2. Recommendations for budget allocation for the capacity development plan ((to be undertaken with additional consultancy inputs as needed)</li> </ol>
<b>3. Review and strengthen the coordination mechanism between CARD and PWG-FSN to facilitate the adoption of the guidelines for incorporating nutrition activities at the district and commune/Sangkat levels.</b>	<ol style="list-style-type: none"> <li>1. Agenda setting for meeting with PWG-FSN</li> <li>2. Presentation on NSFSN to be shared during online and offline meetings PWG-FSN with follow-up on a continuous basis</li> <li>3. Minutes of meetings with key action points</li> </ol>

### EXPECTED RESULTS

The success of this Consultancy will be measured by the attainment of the following:

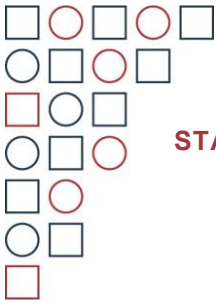
1. 3<sup>rd</sup> NSFSN will be disseminated to all key stakeholders in the country.
2. Key ministries will align their plans with the 3<sup>rd</sup> NSFSN.
3. Multisectoral workplans are developed for implementation of the 3rd NSFSN at national and provincial levels.
4. Capacity of multiple PWG-FSN to implement the NSFSN will be enhanced.
5. Nutrition is further integrated within sector guidelines.

### GENDER

Nutrition International is committed to gender equality. Consultants are required to indicate how they will ensure that gender equality considerations are included in the provision of TA, including how they are incorporated into deliverables. Examples of gender equality integration could include but are not limited to; ensuring government departments responsible for women are included wherever possible, gender sensitive indicators are included, emerging data is sex disaggregated, and relevant documentation related to gender is reviewed. Nutrition International's gender equality strategy as well as tools to support gender mainstreaming can be accessed here: [Program Gender Equality Strategy](#).

### TIMELINE

The start and end dates of the technical assistance are expected to be 1<sup>st</sup> May 2024 – 31<sup>st</sup> March 2025 (11 months, full time).



### **STATION / LOCATION**

- The consultant will be located in the office of CARD in Phnom Penh, Cambodia.
- There will be some travel to the provinces within Cambodia as and when required. Local travel under this consultancy will be supported by Nutrition International based on prior approval by NI team and CARD. Travel allowance is as per the standard rates of the organization.

### **MANAGEMENT AND REPORTING/COORDINATION MECHANISM**

- The Consultant will report to the Nutrition International HQ Technical Lead and the Asia Regional Manager, NTEAM.
- The Consultant will work under the direct, day-to-day supervision of designated Government Official at CARD.
- NI will provide the funding for the assignment, and payments will be subject to satisfactory performance by the Consultant and the reaching of the deliverables agreed upon at the time of contract signing.

### **PROFILE/ QUALIFICATIONS OF CONSULTANT**

The Consultant should have the following profile:

#### **Education:**

Post-graduate level qualification in a relevant discipline of Food and Nutrition, including public health and both food and nutrition policy issues.

#### **Language Skills:**

Fluency in written and spoken English is mandatory.

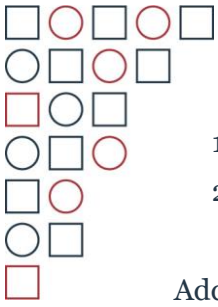
Knowledge of Khmer is an advantage.

#### **Experience:**

- At least 8 years of international development experience in at least 2 countries, including in the Asia Region
- Substantive work on multi-sectoral planning and programming, covering nutrition-related sectors and including food security policy.
- Demonstrated capacity for applying a gender equality framework of analysis to development issues.
- Excellent interpersonal skills, cultural sensitivity and demonstrated aptitude for working in national structures and with a range of development partners.
- Experience in Cambodia working at a policy or program level is a strong advantage.

### **APPLICATION PROCESS**

Interested Consultants are invited to submit the following by email to [TechnicalAssistance@NutritionIntl.org](mailto:TechnicalAssistance@NutritionIntl.org) , copying [rmorgan@NutritionIntl.org](mailto:rmorgan@NutritionIntl.org) by April 22,2024 23:59pm in Ottawa.



1. Up-to-date curriculum vitae or resume.
2. Cover Letter/ Suitability statement for the consultancy.

Additionally, applicants are expected to complete the [Technical Assistance Provider Recruitment Form - Nutrition International \(nutritionintl.org\)](https://nutritionintl.org).

\* The award of this Consultancy contract will be contingent on project funding availability.